

Governors State University

Civil Service Senate Minutes

Tuesday, 07/14/2015,
11:00 a.m. – Room D1496

Meeting was called to order at 11:10 a.m. by Sheryl Jones Harper. Roll call was done by Joyce Giroux.

	Present	Excused	Absent		Present	Excused	Absent
Senator Opening				Shaniqua Jones (2017)		X	
Paula Cosenza (2016)			X	Sheryl Jones-Harper (2016)	X		
Candace Dade (2016)		X		Sandi Kawanna (2016)	X		
Dennis Dent (2016)			X	Audrey McIntyre (2016)	X		
Melody Easterling (2017)	X			Eric Nicholson (2016)	X		
Dorthea Franklin (2016)		X		Gina Ragland (2016)	X		
Kathleen Frossard-Fisher (2017)	X			LaTonia Richmond (2017)	X		
LaSheena Fuller (2016)	X			Raquel Rios-Aguirre (2016)	X		
Joyce Giroux (2016)	X			Karen Sinwelski (2017)	X		
Adrienne Gray (2017)	X			Senator Opening			
Melissa Hill (2017)	X			Sabrina Slocum (2017)	X		
Lynette Johnson (2017)			X	Merri Wilkerson (2017)	X		

Guests: Sandra Alvarado, Human Resources.

Approval of Minutes:

CS Meeting Minutes for June 9, 2015 were approved by a 1st motion from LaTonia Richmond, 2nd motion-Adrienne Gray. Minutes were approved.

Committee Reports:

1. **Governance Committee** – Eric Nicholson: Eric stated that there are 2 openings for Civil Service Senators that need to be filled. One senator elect, Charlie Calvin, resigned from GSU, which created a second opening. He suggested that if anyone knew of

someone who might be interested in joining the CSS, please refer them to Sheryl Jones-Harper for further assistance. A question was raised as to how long a person had to work here before joining the CSS, and Eric thought it was 1 year, but he said he would look into it. Next, the elections were held for Vice President and Correspondence Secretary. LaTonia Richmond was the only one nominated for Vice President and she accepted the nomination. A 1st motion to approve the nomination was presented by Sandy Kawanna, 2nd motion by Adrienne Gray. All voted in favor by voice vote, motion carried. LaTonia was elected as Vice President for a 2 year term. LaSheena Fuller was the only one nominated for correspondence secretary, and she accepted the nomination. A 1st motion to approve the nomination was presented by Merri Wilkerson, 2nd motion by LaTonia Richmond. All voted in favor by voice vote, motion carried. LaSheena was elected as Correspondence Secretary for a 2 year term. Sheryl Jones Harper suggested that the chairs of the committees get together with their members to discuss committee changes and ideas for the coming year. Merri Wilkerson and LaSheena will be working together to reconstruct the CSS Newsletter.

2. **Financial Committee** – Gina Ragland Gina passed out an updated year end(FY15) financial report. CSS has not been issued a budget for FY16, but hopefully it should be the same amount as last year which was \$6,000. Gina stated that GSU may be having a University wide picnic on August 7, but we were just waiting for final word from Human Resouces on approval for the picnic. Sheryl asked to take a vote from the CSS on spending approximately \$700-850 for the photo booth and ice cream, and all members approved of the expenditure.
3. **Correspondence Committee** – LaSheena Fuller Laura Owens will be turning over the list of Correspondence Secretary duties to LaSheena. Condolence flowers were sent to the family of Candace Dade.
4. **Affairs Committee** – LaSheena/Gina Ragland Gina has postponed the Ice Cream Social until Welcome Week, when students will be back on campus. The Affairs committee met recently to discuss Civil Service Day on December 10, 2015. A tentative theme suggested is "Mystery Dinner" to be held in the Hall of Governors.
5. **Employees of the Month Report** – Raquel Rios Raquel reported that Denise Jones no longer wishes to be on the EOM Committee, so she will need to be replaced by another A&P person to review the monthly applications.
6. **EAC Report** – Ann Jaso No report
7. **Educational Assistance Fund Report** – Lynn Clayton Lynn will be stepping down as chairperson for the Educational Assistance Committee. LaTonia Richmond will be taking over as chairperson and will be meeting with Lynn to get an update on the current situation of the committee and how best to proceed forward in the future.
8. **PRC/PBAC/BOT-Adm. Meeting:** -President Sheryl Jones-Harper Sheryl had no old or new business to report but read a copy of a letter she had written to the Illinois State Legislature regarding what negative effects budget cuts would have on the university.

Adjournment: Sheryl Jones Harper moved to adjourn the meeting. Adrienne Gray seconded the motion. All voted in favor by voice vote. Motion carries. Meeting adjourned at 12:05 pm.